

## 2022 Curriculum Contributions

Bundoora Primary School is looking forward to another great year of teaching and learning for 2022. Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time.

This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide a wider offering of subjects and special curriculum experiences, including our STEM program, a one-of-a-kind program in our area; enhanced digital learning opportunities; the upgrade of our buildings and grounds; and access to digital devices for all students.

Please find attached Bundoora Primary School's voluntary financial contributions schedule for 2022, which includes an overview of what your contributions will help us to provide. Please note - there will be no individual book packs provided to students in 2022. All necessary consumable items will be supplied directly to classrooms in bulk and will be distributed to students as and when they are needed.

Department of Education guidelines now mandate that schools are **unable** to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended financial contributions schedule below for an indication of contributions for your child/ren.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



Sherrin Strathairn

Principal

Bundoora Primary School

2022 Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><b>Student Booklist</b></p> <p>School diaries or communication books, reading logs, document wallets, exercise books, lined paper, pencils and pens, rulers, scissors, class publishing materials, paper, multi-media.</p> <p>Materials are shared and stored in storerooms and distributed as required.</p> <p>This charge includes items owned by the student in class and brought home during and at the end of the year.</p>	\$75
<p><b>Performing Arts Materials</b></p> <p>Books, document wallets, exercise books, paper, pencils and pens, rulers, paper, construction materials, costume and prop accessories for performances and multi-media.</p> <p>Materials are shared and stored in storerooms and distributed as required.</p>	\$30
<p><b>STEM Materials</b></p> <p>Presentation books, documents wallets, exercise books, pencils and pens, rulers, scissors, fixing materials, drawing materials, environmental/nature materials, chemistry materials.</p> <p>This charge includes items owned by the students in class and brought home during and at the end of the year.</p>	\$30
<p><b>Visual Arts Materials</b></p> <p>Presentation books, document wallets, exercise books, coloured and plain paper, pencils and pens, rulers, scissors, glue, paint, cardboard, clay, decoration, mats, threads, and other fixing materials.</p> <p>This charge includes items owned by the students in class and brought home during and at the end of the year.</p>	\$70
<p><b>Health/PE materials</b></p> <p>Document wallets, exercise books, pencils and pens, rulers, scissors, multi-media, and paper.</p> <p>Materials are shared and stored in storerooms and distributed as required.</p>	\$15
<p><b>Online Learning and Assessment Subscriptions</b></p> <p>Includes Nessy, Essential Assessments, PAT assessments and other literacy testing software.</p> <p>Students have access to these subscriptions at home.</p>	\$80
<p><b>Excursion/Incursion Contribution</b></p> <p>Any unused amount from the 2021 excursion/incursion levy will be credited to family accounts.</p> <p>Events NOT covered under the Excursion/Incursion Fee are camps, sporting events (i.e., District athletics, interschool sports, Swimming etc.), performing arts events, STEM events, fundraising events, and Social Enterprise events)</p> <p>Students eligible for CSEF will have their \$100 Excursions/Incursion Contribution paid using CSEF in 2022.</p>	\$100

<b>Curriculum Contribution Total:</b>	\$
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<b>Other Contributions - for non-curriculum items and activities (voluntary)</b>	<b>Amount</b>
<b>Information and Communication Technology</b> Ongoing support for our ICT program, including maintenance, software updates, and purchasing of new equipment (laptops, iPads, storage trolleys, accessories such as headphones etc.)	\$70
School counsellor and Primary Wellbeing officer	\$30
<b>School grounds maintenance and improvements</b> Assists us to maintain our extensive grounds so that we have safe and well-maintained facilities for our students.	\$50
<b>Tax deductible contributions</b>	
<b>Library Fund Donation</b> Enables the school to provide further resources for our library.  <b>All Library Fund donations are fully tax deductible. Receipts will be issued for taxation purposes.</b>  <b>When making voluntary payments, please total the amount of the voluntary amounts and return this section to our office.</b>	\$50
<b>Other Contribution Total</b>	\$

<b>Category Totals</b>	
Curriculum Contributions	\$
Other Contributions	\$
<b>Overall Total</b>	\$

## **Optional Extra Curricular Activities**

Bundoora Primary School may offer optional activities throughout the year that are additional to the standard curriculum. These activities are designed to broaden the school experience for your children.

Separate charges may arise during the year, which might include concerts, specific sports activities, etc.

Payment for these activities will be requested closer to the event.

Students who choose not to attend these optional events will be supervised at school.

The major costs to our families are our school camps. Exact cost and payment options will be communicated closer to camp dates.

## **Financial Support for Families**

Bundoora Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Principal's discretionary Fund.
- School Payment Plan

For a confidential discussion about accessing these services or to arrange a payment plan please contact Sherrin Strathairn (Principal) on 9467 2601 - [sherrin.strathairn@education.vic.gov.au](mailto:sherrin.strathairn@education.vic.gov.au)

Or

Naomi Di Pasquale (Business Manager) on 9467 2601 [naomi.dipasquale@education.vic.gov.au](mailto:naomi.dipasquale@education.vic.gov.au)

## **Payment methods**

Payment can be paid via the below listed payment methods:

- online via Compass, or
- by EFTPOS at the office, or
- via an arranged payment plan

Please contact the office for any further assistance with payment information.

## **Refunds**

Bundoora Primary School Refund process

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.